

Request for Quotation (RFQ)

Title	Procurement of Project Vehicles (New)		
RFQ Ref #	IRD-SA/RFQ/2609-01	Contact details (RFQ-related queries)	procurement.sa@ird.global ; procurement@ird.global
Issuance Date	September 21, 2026	Submission Deadline	September 30, 2026

1. Introduction

IRD SA NPC invites reputable and authorized motor vehicle suppliers/dealers to submit quotations for the supply and delivery of eleven (11) new project vehicles to support the operational requirements of the Kuyakhanya Project across KwaZulu-Natal, North West and Gauteng.

The requirement comprises eight (8) 4x4 automatic double-cab bakkies and three (3) automatic seven-seater SUVs.

Suppliers may submit quotations for one or both vehicle categories, provided the vehicles offered meet the minimum requirements specified in this RFQ.

2. Scope of Supply

The requirements are as follows:

- Category A: Eight (8) new 4x4 automatic double-cab bakkies
- Category B: Three (3) new automatic seven-seater SUVs
- Vehicles must be brand new and unused.
- Registration, licensing and applicable on-road charges must be included.
- Suppliers must clearly indicate current stock availability and expected delivery dates.
- Staggered and/or partial delivery may be accepted in accordance with the delivery requirements under Section 6.
- IRD SA may award the requirement in whole or by vehicle category, depending on technical compliance, availability, delivery timelines and value for money.

3. Minimum Technical Specifications

3.1. Category A – 4x4 Automatic Double-Cab Bakkie

Description	Requirement
Quantity	8 units
Condition	Brand new and unused
Body	Double-cab bakkie; minimum 5-person seating capacity
Drive	4x4 / 4WD, suitable for field operations including gravel and unpaved roads
Transmission	Automatic
Fuel	Turbo diesel
Payload	Manufacturer-rated payload of at least 800 kg.
Safety	ABS, electronic stability control, traction control and airbags

Description	Requirement
Standard features	Air conditioning, power steering, central locking, power windows and Bluetooth/USB connectivity
Parking/visibility	Reversing camera and/or rear parking sensors
Tyres	Suitable for mixed paved and gravel-road operations, with manufacturer-supplied spare wheel and standard tools
Color	White preferred; other neutral fleet colors may be proposed where availability affects delivery
Warranty	Minimum 3 years / 100,000 km manufacturer-backed warranty, or better
Service plan	Supplier must specify the service plan included with the vehicle, including duration/kilometer coverage

3.2. Category B – Automatic Seven-Seater SUV

Description	Requirement
Quantity	3 units
Condition	Brand new and unused
Body	Mid-size or full-size SUV with seven factory-fitted seats
Drive	4x2, AWD or 4x4, suitable for urban, highway and gravel-road operations
Transmission	Automatic
Fuel	Diesel or petrol
Safety	ABS, electronic stability control, traction control and airbags
Standard features	Air conditioning/climate control, power steering, central locking, power windows and Bluetooth/USB connectivity
Parking/visibility	Reversing camera and/or rear parking sensors
Color	White preferred; other neutral fleet colours may be proposed where availability affects delivery
Warranty	Minimum 3 years / 100,000 km manufacturer-backed warranty, or better
Service plan	Supplier must specify the service plan included with the vehicle, including duration/kilometer coverage

Suppliers must clearly state the make, model, variant and model year offered and provide the relevant manufacturer specification sheet/brochure. Any deviation from the above minimum requirements must be clearly identified.

4. Add-Ons

Suppliers are requested to provide itemized pricing per applicable vehicle for:

- Canopy for double-cab bakkies
- Rubberizing / heavy-duty load-bin lining
- Smash-and-grab safety film
- Tow-bar installation
- Under seal / additional corrosion protection, where offered
- Heavy-duty rubber floor mats

Any accessory proposed must be compatible with the offered vehicle and must not invalidate or restrict the manufacturer's warranty.

IRD SA may select all, some or none of the above options depending on operational requirements, pricing and available budget.

5. Value-Added Solutions

Suppliers are encouraged to identify any additional value offered as part of their quotation, including:

- Fleet/volume discounts
- Extended warranty options
- Included or discounted service/maintenance plans
- Vehicle tracking/telematics options
- Roadside assistance
- Other fleet-related benefits offered at no additional or preferential cost

6. Delivery Terms

Required allocation and delivery:

- Durban, KwaZulu-Natal: 4 double-cab bakkies and 2 seven-seater SUV – required immediately
- North West: 4 double-cab bakkies and 1 seven-seater SUV – required by December 2026

Suppliers must indicate:

- Current stock availability;
- Earliest achievable delivery date for each vehicle/category;
- Availability for partial or staggered delivery; and
- Any factors or conditions affecting the proposed delivery timeline.

Delivery commitments stated in the successful supplier's quotation may be incorporated into the resulting Purchase Order/contract.

7. Submission Details

Supplier must submit:

- Financial quotation, including unit pricing, applicable VAT, registration/licensing, delivery and separately priced accessories;
- Make, model and variant offered;
- Manufacturer technical specification/brochure;
- Warranty and service-plan details;
- Current vehicle availability and proposed delivery schedule;
- Proof of authorized dealership/distributor status or equivalent manufacturer-backed supply arrangement;
- Company registration and applicable tax-compliance documentation.
- Quotations must remain valid for at least 60 days from the submission deadline.
- All prices must be quoted in South African Rand (ZAR), clearly stating VAT.

Email proposals to: procurement.sa@ird.global & procurement@ird.global

- Subject line: RFQ – Supply of Project Vehicles – IRD-SA/RFQ/2609-01 (Dealership Name)
- Deadline for submission: September 30, 2026 (COB SAST) (IRD reserves the right to extend the submission deadline at its discretion).

Note:

- Only shortlisted bidders will be contacted.

- IRD SA reserves the right to extend the submission deadline, reject any quotation, negotiate where appropriate, amend or cancel the procurement process, or re-issue the RFQ where necessary.
- Any attempt by a bidder to influence the evaluation process outside the formal procurement process may result in disqualification.
- By submitting a quotation, the bidder confirms that it has read, understood and accepted the Terms of Participation (Annexure A), which form an integral part of this RFQ.

8. Evaluation Criteria

Quotations will be evaluated by the Procurement Evaluation Committee (PEC) based on the following criteria. Compliance with the minimum technical requirements will form part of the technical evaluation. Material non-compliance with a mandatory requirement may result in a quotation being considered non-responsive.

Evaluation Criteria	Description	Weight
Technical and Operational Suitability	Compliance with the required specifications and overall suitability of the vehicle for the intended use, including drivetrain, carrying capacity, safety features, standard equipment and other relevant operational characteristics.	35%
Warranty, Service Plan and After-Sales Support	Manufacturer warranty, service plan coverage and availability of authorized servicing and spare-parts support in the areas where the vehicles will operate.	20%
Financial Proposal / Value for Money	Total evaluated cost, including vehicle price, applicable fitments, registration and licensing, delivery charges and any fleet or volume discounts offered.	30%
Availability and Delivery	Vehicle availability and the supplier's ability to meet or improve the required delivery timelines for KZN, and North West.	15%
Total		100%

Annexure – A (Terms of Participation)

1. Introduction

These Terms of Participation should be read in conjunction with the RFQ Documents.

2. Conduct

- 2.1 The Supplier must abide by these Terms of Participation and any instructions given in the RFQ Documents and agrees to ensure that any of its directors, office holders, staff, contractors, sub-contractors and advisers involved or connected with this RFQ abide by the same.
- 2.2 The Supplier must not directly or indirectly canvass any director, officer, employee, agent or adviser of the Company regarding this RFQ or attempt to obtain any information from the same regarding this RFQ (except where permitted by this RFQ). Any attempt by the Supplier to do so may result in the Supplier's disqualification from this RFQ process.

3. Collusive Behavior

- 3.1 A Supplier must not (and shall ensure that its directors, employees, sub-contractors and advisers do not):
 - a. Fix or adjust any element of the Proposal by agreement or arrangement with any other person, except where such prohibited acts are undertaken with persons who are participants in the Supplier's proposal;
 - b. Communicate with any person other than the Company the value, price or rates set out in the Proposal, except where such communication is undertaken with persons who are participants in the Supplier's proposal; and
 - c. Enter into any agreement or arrangement with any other person, so that person refrains from submitting a Proposal.
- 3.2 Breach by a Supplier of paragraph 3.1 will give the Company the right to disqualify the Supplier from the RFQ process.

4. Right to Cancel or Vary the Procurement

- 4.1 The Company reserves the right:
 - a. To change the basis of its procedures for the RFQ without notice at any time;
 - b. To amend, clarify, add to or withdraw all or any part of the RFQ Documents at any time;
 - c. To vary any timetable or deadlines set out in the RFQ Documents;
 - d. Not to award a contract for some or all the Goods and/or Services for which Proposals are invited; and
 - e. To cancel all or part of the RFQ process at any stage and at any time.

5. Status of the RFQ Documents

- 5.1 No information contained in the RFQ Documents or in any communication made between the Company and the Supplier in connection with the RFQ shall be relied upon as constituting a contract, agreement or representation that any contract shall be entered into in accordance with the Proposal or at all.
- 5.2 The Company shall not be committed to any course of action as a result of:
 - a. Issuing any RFQ Documents;
 - b. Communicating with Supplier or their representatives, agents or advisers in respect of this RFQ.
- 5.3 The RFQ Documents and any attachments or references have been prepared in good faith but do not purport to be a comprehensive statement of all matters relevant to the procurement nor has it been independently verified. Neither the Company nor its advisers, directors, officers, employees or other staff or agents:
 - a. Accept any liability or responsibility for the adequacy, accuracy or completeness of the RFQ Documents; or
 - b. Make any representation or warranty, express or implied, with respect to the information the RFQ Documents contain nor shall any of them be liable for any loss or damage (other than in respect of fraudulent misrepresentation) arising as a result of reliance on such information or any subsequent communication.
- 5.4 The Supplier shall form its own conclusions and make its own independent assessment of the requirements in this RFQ and should seek its own financial and legal advice about the methods and resources needed to meet the Company's requirements.
- 5.5 The Company does not accept responsibility for the Supplier's assessment of the requirements of this RFQ.
- 5.6 The Supplier is responsible at its own expense, for obtaining all information required to prepare its Proposal.

6. Costs

- 6.1 The Company will not reimburse any costs incurred by a Supplier (including the costs or expenses of any sub-contractors or advisers) in connection with the preparation and/or submission of the Supplier's Proposal, including where:
 - a. The procurement is cancelled, shortened, or delayed for any reason;
 - b. All or any part of the RFQ Documents is at any time amended, clarified, added to, or withdrawn for any reason;
 - c. A contract for some or all of the goods and/or services for which Proposals are invited is not concluded; or
 - d. The Supplier and/or its Proposal is disqualified from participation in the procurement for any reason.

7. Confidentiality

- 7.1 Subject to the exceptions referred to in paragraph 7.2, the contents of the RFQ Documents (together, the “**Information**”) are being made available to the Supplier on the condition that the Supplier:
- a. always treats the RFQ Documents as confidential, unless it is already in the public domain;
 - b. does not disclose, copy, reproduce, distribute or pass any of the Information to any other person at any time or allow any of these things to happen;
 - c. only uses the Information for the purposes of preparing a Response (or deciding whether to respond).
- 7.2 A Supplier may disclose any of the Information to its employees, advisers or sub- contractors provided that:
- a. this is done for the sole purpose of enabling the Supplier to submit a Response and the person receiving the Information undertakes in writing to keep the Information confidential on the same terms imposed by these Terms of Participation; or
 - b. it obtains the Company's prior written consent in relation to such disclosure; or
 - c. the Supplier is legally required to make such a disclosure.
- 7.3 The Company may freely disclose information submitted by Service Providers during the procurement to its officers, employees, group companies, agents or advisers but will otherwise, subject to paragraph 7.2(c), keep the information confidential.

8. IPRs

- 8.1 All RFQ Documents issued in connection with this procurement shall remain the property of the Company and shall be used by the Potential Supplier only for the purposes of this procurement.
- 8.2 The Potential Supplier grants the Company an irrevocable, perpetual, non-exclusive license to copy, amend and reproduce any intellectual property contained within the Proposal for the purposes of carrying out this procurement.

9. Law and Jurisdiction

- 9.1.1 Any dispute (including non-contractual disputes or claims) relating to this procurement or the RFQ Documents shall be governed and construed in accordance with the laws of the Republic of South Africa.
- 9.1.2 The courts of the Republic of South Africa shall have the exclusive jurisdiction to settle any dispute or claim that arises out of or in connection with this procurement or the RFQ Documents (including non- contractual disputes or claims).